



SCHOOL OF
Radiography

WYOMING VALLEY
HEALTH CARE SYSTEM

**Wilkes-Barre General Hospital
School of Radiography**

575 North River Street • Wilkes-Barre, PA 18764-0001
570-552-1760

Dear Applicant:

Thank you for considering our Program in preparation for your career as a radiographer. This program is 24 months in length and operates between the hours of 7:00 AM and 3:30 PM Monday through Friday (forty hours [40] per week). A certificate of completion is conferred to graduates which enables them to take the ARRT exam for certification.

Our brochure and information (available on our website as a downloadable PDF) provides answers to most questions you may have concerning our program. Any additional information can be requested by calling the school office. Please refer to this letter when completing the application form so that all necessary documentation may be submitted.

PREREQUISITES FOR APPLICATION

(These requirements are strictly monitored. If they are not satisfied by the deadline date of application, an interview will not be scheduled.)

A high school diploma or its equivalent plus 15 college credits.
See "Educational Requirements" document for required and suggested courses.

Minimum grades of C+ (2.5) or better in all major subjects and a GPA of 3.0 or 80% are essential. OUR PASSING GRADE FOR COURSES IN THE PROGRAM IS A 3.0.

Documentation of **eight (8) hours of observation** at a diagnostic imaging facility (radiology dept.) using the observation form supplied. (Outpatient facilities do not provide full range of services, nor expose observer to inpatient care.)

If these minimum requirements are not met the candidate will be notified by mail.

APPLICATION INSTRUCTIONS

1. Print or type information on application.
2. High School and College transcripts must be submitted. SAT scores, if available, and attendance record should be included. Applicants are responsible for the submission of all information, including transcripts.

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3. Required letters of reference must include three (3) of the four listed below:
 - a. Science, math or English instructor
 - b. Employer or immediate supervisor. (**Applicants who are out of school more than 10 can submit references from multiple employers or supervisors, instead of instructors.**)
 - c. Advisor (Guidance counselor, organizational advisor, social service rep., etc.)
 - d. Character reference (excluding family members)

Letters of reference must be submitted in sealed envelopes along with the application. It is the applicant's responsibility to have the letters of reference submitted. Many applications are not processed due to missing letters of reference.

4. On a separate sheet of paper submit a **letter of intent** containing specific reasons for pursuing a career in radiography. In the letter please discuss:
 - a. The advantages and disadvantages of the field (**Please be specific. A good way to discover what those might be is ask a medical imaging specialist. Be informed about your career choice.**)
 - b. Your goals for the future.
5. A check or money order for \$10.00 made payable to **WYOMING VALLEY HEALTH CARE SYSTEM, INC.** must accompany the application.
6. The application must be signed and dated by the applicant and submitted with all necessary documentation. **Applications will be accepted through December 31. If all criteria are met the applicant will be invited for a panel interview. Interviews for the September class will be held during the first two months of the year.**

The processing of your application will be expedited by your cooperation in following the given instructions. If we can be of further assistance please call the School office.

Sincerely,

Kimberly A. Townsend, Med. RT. R.M.CT.
Education Director